

Exhibit 300: Capital Asset Plan and Business Case Summary

Part I: Summary Information And Justification (All Capital Assets)

Section A: Overview

1. **Date of Submission:** 2010-09-03

2. **Agency:** 027

3. **Bureau:** 00

4. **Name of this Investment:** EPIC Transformation

5. **Unique Project (Investment) Identifier (UPI):** 027-00-01-02-01-1020-00

6. **What kind of investment will this be in FY 2012?:** Mixed Life Cycle

- Planning
- Full Acquisition
- Operations and Maintenance
- Mixed Life Cycle
- Multi-Agency Collaboration

7. **What was the first budget year this investment was submitted to OMB?** FY2011

8.

- a. **Provide a brief summary of the investment and justification, including a brief description of how this closes in part or in whole an identified agency performance gap, specific accomplishments expected by the budget year and the related benefit to the mission, and the primary beneficiary(ies) of the investment.**

The U. S. Office of Personnel Management, Federal Investigative Services (FIS) uses a suite of mission-critical automated systems known as EPIC to support the investigative process. FIS conducts 90% of the background investigations on behalf of over 100 Agencies and the Department of Defense, processing over 2 million cases annually. The EPIC Transformation investment is transforming each of the systems into an integrated environment, utilizing modern technology capabilities and will reengineer the current business processes to take advantage of these new capabilities. The transformed environment will provide collective improvements in the timeliness and quality of the investigation, and improve and enhance the overall efficiency of the end-to-end process. The transformation will provide standardization of systems through effective use of technology and continue to securely preserve and protect the information. The EPIC Transformation investment intends to accomplish major infrastructure transformation and stabilization prior to transferring functions into the steady state operations, which is tracked under the EPIC O&M investment. The Transformation investment is scheduled to conclude in BY2015.

- b. **Provide any links to relevant websites that would be useful to gain additional information on the investment including links to GAO and IG reports.**

Title	Link
NONE	

9.

- a. **Provide the date of the Agency's Executive/Investment Committee approval of this investment.**
2009-08-26
- b. **Provide the date of the most recent or planned approved project charter.** 2010-09-21

10. Contact information?

- a. **Program/Project Manager Name:** *
- Phone Number:** *
- Email:** *
- b. **Business Function Owner Name (i.e. Executive Agent or Investment Owner):** Joy Fairtile
- Phone Number:** *
- Email:** *

11. What project management qualifications does the Project Manager have? (choose only one per FAC-P/PM or DAWIA): Project manager qualifications according to FAC-P/PM or DAWIA criteria is under review for this investment.

- Project manager has been validated according to FAC-P/PM or DAWIA criteria as qualified for this investment.
- Project manager qualifications according to FAC-P/PM or DAWIA criteria is under review for this investment.
- Project manager assigned to investment, but does not meet requirements according to FAC-P/PM or DAWIA criteria.
- Project manager assigned but qualification status review has not yet started.
- No project manager has yet been assigned to this investment.

Section B: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.B.1: Summary of Funding
(In millions of dollars)

(Estimates for BY+1 and beyond are for planning purposes only and do not represent budget decisions)

	PY-1 and earlier	PY 2010	CY 2011 (CY Continuing Resolution)	BY 2012	BY+1 2013	BY+2 2014	BY+3 2015	BY+4 and beyond	Total
Planning:	*	*	*	*	*	*	*	*	*
Acquisition:	*	*	*	*	*	*	*	*	*
Planning & Acquisition Government FTE Costs	*	*	*	*	*	*	*	*	*
Subtotal Planning & Acquisition(DME):	*	*	*	*	*	*	*	*	*
Operations & Maintenance:	*	*	*	*	*	*	*	*	*
Disposition Costs (optional):	*	*	*	*	*	*	*	*	*
Operations, Maintenance, Disposition Government FTE Costs	*	*	*	*	*	*	*	*	*
Subtotal O&M and Disposition Costs (SS):	*	*	*	*	*	*	*	*	*
TOTAL FTE Costs	*	*	*	*	*	*	*	*	*
TOTAL (not including FTE costs):	*	*	*	*	*	*	*	*	*
TOTAL (including FTE costs):	*	*	*	*	*	*	*	*	*
Number of FTE represented by	*	*	*	*	*	*	*	*	*

Table I.B.1: Summary of Funding
(In millions of dollars)

(Estimates for BY+1 and beyond are for planning purposes only and do not represent budget decisions)

	PY-1 and earlier	PY 2010	CY 2011 (CY Continuing Resolution)	BY 2012	BY+1 2013	BY+2 2014	BY+3 2015	BY+4 and beyond	Total
Costs:									

2. Insert the number of years covered in the column “PY-1 and earlier”: 1

3. Insert the number of years covered in the column “BY+4 and beyond”: *

4. If the summary of funding has changed from the FY 2011 President’s Budget request, briefly explain those changes:

*

Section C: Acquisition/Contract Strategy (All Capital Assets)

1.

Table I.C.1 Contracts Table

Contract Status	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	Solicitation ID	Alternative financing	EVM Required	Ultimate Contract Value (M)	Type of Contract/Task Order (Pricing)	Is the contract a Performance Based Service Acquisition (PBSA)?	Effective date	Actual or expected End Date of Contract/Task Order	Extent Competed	Short description of acquisition
Awarded	2400	BPC040900001	OPMBPA510600018	Not found in FPDS or FBO	*	*	\$14.7	Time and Materials	Y	2009-02-01	2012-01-31	Competed under SAP	SRA
Awarded	2400	BPC510900027	OPMBPA510600014	Not found in FPDS or FBO	*	*	\$2.2	Time and Materials	Y	2009-05-04	2010-11-03	Competed under SAP	LIST
Awarded	2400	RFQOPM10CPB001	GS35F5863H	Not found in FPDS or FBO	*	*	\$2.8	Time and Materials	Y	2010-03-15	2012-03-15	Not Available for Competition	Dynanet Corp
Awarded	2400	OPM1910F0049	GS35F0558U	Not found in FPDS or FBO	*	*	\$2.0	Firm Fixed Price	Y	2010-05-25	2014-05-26	Competed under SAP	BIAS Corp
Awarded	2400	OPMPO5109000128	GS35F0065P	Not found in FPDS	*	*	\$0.4	Firm Fixed Price	N	2009-10-01	2010-09-30	Full and Open Competition	Provista Software
Awarded	2400	OPM1910F0009	GS35F5192G	Not found in FPDS	*	*	\$1.5	Firm Fixed Price	N	2009-11-01	2014-11-05	Full and Open Competition	Spectrum Systems

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

*

3.

a. Has an Acquisition Plan been developed? If yes, please answer the questions that follow *

b. Does the Acquisition Plan reflect the requirements of FAR Subpart 7.1 *

c. Was the Acquisition Plan approved in accordance with agency requirements *

d. If "yes," enter the date of approval? *

e. Is the acquisition plan consistent with your agency Strategic Sustainability Performance Plan? *

f. Does the acquisition plan meet the requirements of EOs 13423 and 13514? *

g. If an Acquisition Plan has not been developed, provide a brief explanation.

*

Part II: IT Capital Investments

Section A: General

1.
 - a. Confirm that the IT Program/Project manager has the following competencies: configuration management, data management, information management, information resources strategy and planning, information systems/network security, IT architecture, IT performance assessment, infrastructure design, systems integration, systems life cycle, technology awareness, and capital planning and investment control. yes
 - b. If not, confirm that the PM has a development plan to achieve competencies either by direct experience or education.

2. Describe the progress of evaluating cloud computing alternatives for service delivery to support this investment. Cloud Computing developments are being researched and monitored, but at this stage are not effective for this investment for security reasons. Continued monitoring and research efforts are on-going.

3. Provide the date of the most recent or planned Quality Assurance Plan 2010-04-29

4.
 - a. Provide the UPI of all other investments that have a significant dependency on the successful implementation of this investment.
 027-00-01-01-01-1020-00,027-00-01-98-04-0250-24,027-00-03-00-02-1010-00,027-00-02-00-01-1010-00,
 027-00-01-02-01-1040-00,027-00-01-05-02-2030-00,027-00-01-05-02-1090-00
 - b. If this investment is significantly dependent on the successful implementation of another investment(s), please provide the UPI(s). 027-00-01-02-01-1040-00

5. An Alternatives Analysis must be conducted for all Major Investments with Planning and Acquisition (DME) activities and evaluate the costs and benefits of at least three alternatives and the status quo. The details of the analysis must be available to OMB upon request. Provide the date of the most recent or planned alternatives analysis for this investment. 2007-08-17

6. Risks must be actively managed throughout the lifecycle of the investment. The Risk Management Plan and risk register must be available to OMB upon request. Provide the date that the risk register was last updated. 2011-02-11

Section B: Cost and Schedule Performance

Table II.B.1. Comparison of Actual Work Completed and Actual Costs to Current Approved Baseline:

Description of Activity	DME or SS	Agency EA Transition Plan Milestone Identifier	Planned Cost (\$M)	Actual Cost (\$M)	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date	Planned Percent Complete	Actual Percent Complete
Technology Proofs of Concept/Initial Planning	DME	*	\$7.6	\$7.6	2008-10-01	2008-10-01	2009-09-30	2009-09-30	100.00%	100.00%
Case Processing and Customer Interface Enhancements	DME	*	\$25.1	\$24.9	2009-10-01	2009-10-01	2010-09-30	2010-09-30	100.00%	100.00%
Case Processing Enhancements	DME	*	\$12.9	\$7.0	2010-10-01	2010-10-01	2011-09-30		70.00%	70.00%
Legacy Migration	DME	*	\$27.7	\$11.6	2010-10-01	2010-10-01	2011-09-30		46.00%	46.00%
O&M Stabilization	SS	*	\$4.8	\$2.2	2010-10-01	2010-10-01	2011-09-30		53.00%	53.00%
Case Processing Enhancements	DME	*	\$2.7	\$0.0	2011-10-01		2012-09-30		0.00%	0.00%
Legacy Migration	DME	*	\$21.1	\$0.0	2011-10-01		2012-09-30		0.00%	0.00%
O&M Stabilization	SS	*	\$8.8	\$0.0	2011-10-01		2012-09-30		0.00%	0.00%
Case Processing Enhancements	DME	*	*	*	2012-10-01	*	2013-09-30	*	*	*
Legacy Migration	DME	*	*	*	2012-10-01	*	2013-09-30	*	*	*
O&M Stabilization	SS	*	*	*	2012-10-01	*	2013-09-30	*	*	*
Case Processing Enhancements	DME	*	*	*	2013-10-01	*	2014-09-30	*	*	*
Legacy Migration	DME	*	*	*	2013-10-01	*	2014-09-30	*	*	*
O&M Stabilization	SS	*	*	*	2013-10-01	*	2014-09-30	*	*	*

2. If the investment cost, schedule, or performance variances are not within 10 percent of the current baseline, provide a complete analysis of the reasons for the variances, the corrective actions to be taken, and the most likely estimate at completion.

3. For mixed lifecycle or operations and maintenance investments an Operational Analysis must be performed annually. Operational analysis may identify

the need to redesign or modify an asset by identifying previously undetected faults in design, construction, or installation/integration, highlighting whether actual operation and maintenance costs vary significantly from budgeted costs, or documenting that the asset is failing to meet program requirements. The details of the analysis must be available to OMB upon request. Insert the date of the most recent or planned operational analysis. 2010-07-14

4. Did the Operational analysis cover all 4 areas of analysis: Customer Results, Strategic and Business Results, Financial Performance, and Innovation? yes

Section C: Financial Management Systems

Table II.C.1: Financial Management Systems			
System(s) Name	System acronym	Type of Financial System	BY Funding
*	*	*	*

Section D: Multi-Agency Collaboration Oversight (For Multi-Agency Collaborations only)

Table II.D.1. Customer Table:	
Customer Agency	Joint exhibit approval date
NONE	

Table II.D.2. Shared Service Providers		
Shared Service Provider (Agency)	Shared Service Asset Title	Shared Service Provider Exhibit 53 UPI (BY 2011)
*	*	*

Table II.D.3. For IT Investments, Partner Funding Strategies (\$millions):							
Partner Agency	Partner exhibit 53 UPI (BY 2012)	CY Monetary Contribution	CY “In-Kind” Contribution	CY Fee-for-Service	BY Monetary Contribution	BY “In-Kind” Contribution	BY Fee-for-Service
NONE							

Table II.D.4. Legacy Systems Being Replaced		
Name of the Legacy Investment of Systems	Current UPI	Date of the System Retirement
*	*	*

Section E: Performance Information

Table I.E.1a. Performance Metric Attributes

Measurement Area (For IT Assets)	Measurement Grouping (For IT Assets)	Measurement Indicator	Reporting Frequency	Unit of Measure	Performance Measure Direction	Baseline	Year Baseline Established for this measure (Origination Date)
Technology	Technology Improvement	% of Adjudications Reported to OPM (National Security)	annual	percentage	constant	New Metric (N/A)	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2010	85%	88%	Met	2011-02-26
Technology	Technology Improvement	% of Adjudications Reported to OPM (National Security)	annual	percentage	constant	85%	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2011	85%	90%	Met	2011-02-26
			2012	85%	TBD	Not Due	2011-02-26
			2013	85%	TBD	Not Due	2011-02-26
			2014	85%	TBD	Not Due	2011-02-26
Customer Results	Accuracy of Service or Product Delivered	% of Investigations Returned for Additional information (National Security)	annual	percentage	increase	.17%	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated

			2010	.5%	.16%	Met	2011-02-26
Customer Results	Accuracy of Service or Product Delivered	% of Investigations Returned for Additional information (National Security)	annual	percentage	increase	.17%	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2011	.5%	.16%	Met	2011-02-26
			2012	.5%	TBD	Not Due	2010-09-17
			2013	.5%	TBD	Not Due	2010-09-17
			2014	.5%	TBD	Not Due	2010-09-17
Mission and Business Results	Staff Acquisition	End-to-End Average Time for Fastest 90% (National Security)	annual	sum	decrease	77 Days	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2010	Decrease to 74 Days	65	Met	2011-02-26
Mission and Business Results	Staff Acquisition	End-to-End Average Time for Fastest 90% (National Security)	annual	sum	decrease	77 Days	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2011	Decrease to 74 Days	65	Met	2011-02-26
			2012	Decrease to 74 Days	TBD	Not Due	2010-09-17

			2013	Decrease to 74 Days	TBD	Not Due	2010-09-17
			2014	Decrease to 74 Days	TBD	Not Due	2010-09-17
Processes and Activities	Innovation and Improvement	Increase in eDelivery Usage by Agencies	annual	percentage	increase	11 Agencies	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2012	Increase by 10% annually	TBD	Not Due	2011-02-26
			2013	Increase by 10% annually	TBD	Not Due	2011-02-26
			2014	Increase by 10% annually	TBD	Not Due	2011-02-26
Processes and Activities	Innovation and Improvement	Increase in eDelivery Usage by Agencies	annual	percentage	increase	11 agencies	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2010	Increase by 10% annually	13	Met	2011-02-26
Processes and Activities	Innovation and Improvement	Increase in eDelivery Usage by Agencies	annual	percentage	increase	11	2010-10-01
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2011	Increase by 10% annually	15	Met	2011-02-26

* - Indicates data is redacted.